



Procedure related to water safety, including safety during any water-based activities

Associated National Quality Standard	Education and Care Services National Law or Regulation	Associated Department policy, procedure or guideline
2.2	101	Excursions policy

Information to include in this procedure and questions to address:

Describe how adequate supervision is maintained when children are playing with water.

Educators ensure close supervision is maintained when children are playing with water. This includes making sure an educator is either at the activity or in close proximity to the activity.

Describe any processes in place for using water troughs or other containers of water for water play.

Water troughs for play are kept at a shallow depth and closely supervised by educators. Small containers are provided for children to play with during water play. Educators ensure these are emptied at the end of the play experience.

Confirm that excursion risk management plans will clearly state if the transit or destination features a body of water.

If an excursion destination features a body of water, the risk is carefully considered and documented in the excursion risk assessment.

Describe any additional safety checks taken after rain, such as to empty pooled water.

As a part of our daily safety check, staff ensure to empty any pooled water that may occur after rain.

Are the children able to access outside taps? If so, describe any safety rules in place.

Educators have a tap key to allow water to run. When the tap key is in use, Educators monitor the activity and how much water is being used. Children only have access to small containers to move their water to the sand pit or mud kitchenmghjg.

Are children able to access hot water?

Children do not have access to hot water in the preschool.

Describe any procedure in place for adults drinking hot drinks when the children are present.

All educators and visitors must not bring hot drinks into the school when children are present. This is communicated and practised across the whole school P-6.

Describe how the preschool ensures the children have access to clean drinking water throughout the day.

Children bring their own filled water bottles from home. Water is kept in their bag lockers and can be easily accessed during indoor play. When playing outdoors, children line up at the door with their drink bottle to take outside. These are placed on a shelf on the veranda or kept in the shade when playing on the fixed equipment. Educators refill bottles with tap water as needed throughout the day.

Reviewed June 2022