



## Procedure related to dealing with infectious diseases, including immunisation

Associated National Quality Standard	Education and Care Services National Law or Regulation	Associated Department policy, procedure or guideline
2.1	88	Student health in NSW schools: A summary and consolidation of policy

### What health and hygiene practices do staff implement?

All children and staff wash their hands immediately when they arrive at Preschool each day, before eating, after toileting and after picking body parts such as their nose. Hand sanitizer is always available throughout the day.

### What health and hygiene practices are the children explicitly taught and supported to follow?

Educators role model and provide explicit teaching to wash hands correctly for a minimum of 20 seconds during Term one. Throughout the year educators monitor this and provide further teaching and modelling if required. Children are asked to place tissues in the bin and wash hands after.

### How do educators support children with their toileting?

In Term 1 we implement toilet timing to support children. Parents provide information on their child's toileting abilities during enrolment. Where needed educators will support children with their toileting needs. We remind children to go to the toilet throughout the day.

How and where are children with wet or soiled clothing changed into clean clothing? Where is spare clothing stored? Where is the wet or soiled clothing stored?

Children who are wet or soiled are changed into clean clothing in the bathroom. Educators put gloves on and assist the child to remove their clothes if necessary. These clothes are placed into double plastic bags and then placed into the appropriate bucket in the laundry with a lid until their family arrives to pick up their child. Children's spare clothing is stored in their personal bags, otherwise we have spare clothing in our bathroom drawers.

How are bodily fluid spills dealt with?

Bodily fluid spills are cleaned with a bathroom mop, soap and water. Disinfected or bleach is used when there is an outbreak of gastro or blood.

How and when are table-tops, mouthed toys, dirty linen, cleaning cloths, loaned hats etc. cleaned?

All areas are cleaned regularly. Table tops are cleaned daily. Mouthed toys are removed and cleaned with warm soapy water as soon as possible. Families take home any soiled clothes. All hats are cleaned on a weekly basis in a washing machine. We have different coloured cloths for cleaning different surfaces.

What is the procedure for a child arriving at preschool, obviously unwell?

If a child arrives at Preschool obviously unwell, Educators let the family know immediately that they feel that the child should be taken to the doctor or taken home to rest. If the family disagrees, we tell them that we'll monitor them for the next hour and will notify them if they should come back to pick up their child.

What process is followed if a child has head lice?

A child has head lice, their family is privately notified verbally on pick up and are given strategies to eliminate the head lice at home. Head lice notes are then sent home to all families so they can check their child's hair and be encouraged to put their child's hair up to decrease the spread of head lice.

How will a child be isolated if they are suspected of having an infectious disease, whilst waiting for their parent/carer to collect them?

A child who is suspected of having an infectious disease is asked to spend time in a low traffic area with a book until their family arrives to pick them up.

Describe how all families will be notified in the event of an outbreak of an infectious disease.

Families are notified in the event of an outbreak of an infectious disease verbally and in writing on Seesaw..

How long will a child with an infectious disease be excluded from preschool (refer to exclusion periods in Staying Healthy in Childcare V. 5)?

We refer to Staying Healthy in Childcare for exclusion periods for all infectious diseases.

If this is a vaccine preventable disease, what is the process for requesting children not immunised for that disease (i.e. on a catch-up schedule) stay home?

We would notify the families of any children who have not been immunised to notify them that we have an outbreak of an infectious disease we may ask them to keep their child at home throughout the duration.

Confirm that a copy of each child's immunisation history statement is stored in their enrolment folder.

All copies of each child's immunisation history statement is stored in their enrolment form. Our Preschool administration Officer maintains the Preschool immunisation register.

How are the families of children turning four during the preschool year reminded to supply the preschool with their updated immunisation history statement?

Our Preschool administration officer reminds families a month in advance in writing to update their child's immunisation. When needed reminders will be given verbally.

Confirm that an outbreak of a serious illness poses a risk to the health of the preschool children and is considered a serious incident and as such a notification will be made to Early Learning.

In the instance of a notifiable disease we contact the Principal, Supervisor and health department and early learning. If there is a suspected or confirmed case of COVID-19 the preschool should follow existing protocols for cleaning and disinfection outbreaks of gastro.

During COVID-19 social distancing practices are put into place such as limited small group times, avoiding queuing as much as possible and removing chairs to avoid crowding in different learning areas.

Reviewed June 2022